



Dr D Y Patil Educational Enterprises Charitable Trust's

Dr D Y PATIL SCHOOL OF MANAGEMENT

(Approved by AICTE, New Delhi Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

AISHE Code: C-48357

DTE Code: MB6189

SPPU PUN Code: IMMPO15810

(Accredited by NAAC)

Date: 12/08/2024

NOTICE

IQAC Meeting

This is to inform to all members that the meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled as follows:

Date: 09th September, 2024

Time: 3.30pm

Venue: IQAC Room

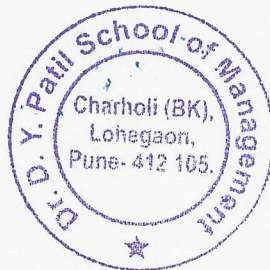
Chairman: Dr. E. B. Khedkar

Agenda of the Meeting

1. To read and confirm the Minutes of Meeting of the previous meeting.
2. To take review of admission status for the academic year 2024-25.
3. To discuss on different academic, extension & outreach and extra-curricular activities.
4. To take review of NAAC Work and Peer Team Visit preparation.
5. To review research centre activities and progress.
6. To discuss on placement initiatives and strategies.
7. To discuss the infrastructure requirements and upgrading.
8. Any other point with permission of chair.

You are requested to kindly make it convenient to attend the meeting.

Dr. Ganesh Lande
Coordinator
IQAC Committee



Prof. (Dr.) E. B. Khedkar
Chairman
IQAC Committee



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Ref No.: DYPSOM/NAAC/IQAC/2024-25

Date: 09/09/2024

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

The Meeting of the IQAC Committee members of NAAC was held on 09th September 2024 at 3.30pm in the IQAC Room, Dr D Y Patil School of Management.

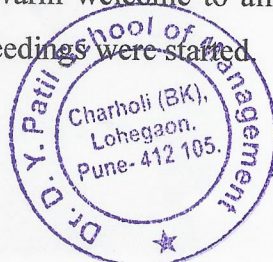
Following members were present:

1. Dr. E. B. Khedkar
2. Dr. O. P. Haldar
3. Dr. Shreekala Bachhav
4. Dr. Chetan Khedkar
5. Prof. Sheetal Jalgaonkar
6. Prof. Ashutosh Khedkar
7. Prof. Amandeep Saini
8. Prof. Rajendra Payal
9. Dr. Sushant Patil
10. Mr. Ganesh Khedkar
11. Mr. Santosh Padale
12. Ms. Akshada Kalamkar
13. Mrs. Rutuja Pawar
14. Dr. Ganesh Lande

Other Invitees present:

1. Prof. Amol Godge, College Examination Officer
2. Mr. Hrishikesh Kulkarni, Training and Placement Officer
3. Dr. Sumit Bankar
4. Dr. Chetan Sarawade

Dr. E. B. Khedkar Sir expressed warm welcome to all the IQAC Committee members for attending the meeting and the proceedings were started.





Following points were discussed as per the meeting agenda:

1. Agenda 1: To read and confirm the Minutes of Meeting of the Previous meeting.

Discussion: The minutes of the previous meeting held on 20th June 2024 were read by the IQAC Coordinator. After review, the minutes were confirmed without any amendments.

Resolution: The minutes of the previous meeting were approved unanimously.

2. Agenda 2: To take review of admission status for the academic year 2024-25.

Discussion: Prof. (Dr.) E. B. Khedkar, Chairman IQAC has raised the point about the admission for the 2024-25. Prof. Rajendra Payal has put the statistics of admission status. Prof. (Dr.) E. B. Khedkar Sir has given instructions to complete the remaining procedure of admission of MBA-I year.

Resolution: It was decided in the meeting that to complete the admission process as per government procedures and guidelines.

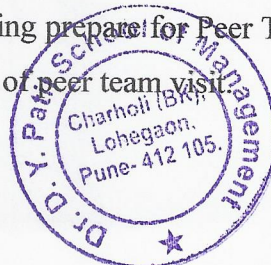
3. Agenda 3: To discuss on different academic, extension & outreach and extra-curricular activities.

Discussion: Dr. Ganesh Lande has raised the point of organizing various activities for the academic year 2024-25. All faculty members have given inputs as per activities planned and listed in the academic calendar. Prof. (Dr.) E. B. Khedkar sir has suggested to organize and complete the different academic, extension & outreach and extra-curricular activities as planned in the academic calendar. The division of activity responsibilities per faculty member were done.

Resolution: It was decided that academic, extension & outreach and extra-curricular activities to be organize as per the responsibilities allocated.

4. Agenda 4: To take review of NAAC Work and Peer Team Visit preparation.

Discussion: Dr. Ganesh Lande, IQAC Coordinator has raised the point of review of NAAC work. Further review of work completion was discussed. Dr. E. B. Khedkar, Chairman has suggested that for being prepared for Peer Team Visit. He had also given instructions for the smooth conduct of peer team visit.





Resolution: It was decided in the meeting that all faculty members, non-teaching staff must complete their respective work for the NAAC Peer Team Visit.

5. Agenda 5: To review research centre activities and progress.

Discussion: Dr. Chetan Khedkar, PhD Research Centre Head has raised the point of review of research centre activities and progress. He has presented a status of PhD centre about progress of the students and admission process for the next academic year. The committee discussed the ongoing work at the research centre focusing on the publications. Chairman has suggested to conduct the six-monthly progress reports as per guidelines from the SPPU and timely submission to the SPPU. He also suggested to faculty members to publish their research papers along with the MBA students.

Resolution: It was decided in the meeting that Progress Reports of the students will be conducted on time. Also to follow the guidelines of SPPU for the admission of PhD students.

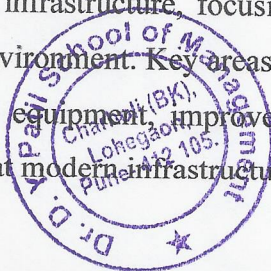
6. Agenda 6: To discuss on placement initiatives and strategies.

Discussion: Prof. Hrishikesh Kulkarni, TPO has raised the point for discussion on placement initiatives and strategies. He had put the placement statistics and stated the demand of MBAs in corporate. He had given information about Training and Placement Department initiatives in the coming academic year that organizing Job Fair, Training Programs and Industrial Visits. Chairman has instructed that TPO has to conduct the planned initiatives and strategies for better placements in the coming academic year.

Resolution: It was decided in the meeting that TPO has to organize and coordinate the Job Fair, Training Programs and Industrial Visits.

7. Agenda 7: To discuss the infrastructure requirements and upgrading.

Discussion: Prof. Sheetal Jalgaonkar has raised the point of infrastructure improvement and repairs and maintenance as per requirements. The committee discussed the current state of the institution's infrastructure, focusing on areas that need improvement to enhance the academic environment. Key areas highlighted were classroom technology upgrades, additional lab equipment, improved internet connectivity. Chairman and Members emphasized that modern infrastructure is essential for facilitating interactive





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learning, supporting research activities, and creating a conducive environment for both students and faculty.

Following suggestions were made to:

1. Upgrade classrooms with smart boards and projectors.
2. Improve laboratory facilities.

Resolution: After detailed deliberation, it was unanimously resolved that:

1. A comprehensive infrastructure audit will be conducted to identify and prioritize key areas for upgrading.
2. The institution will allocate budget for immediate upgrades, focusing on classroom technology and lab facilities.

The resolution was passed with the consensus of all members, and action items were assigned to the concerned departments for further execution.

8. **Agenda 8:** Any other point with permission of chair.

Discussion: It was asked by the chairman about any other point for discussion.

Dr. Shreekala Bachhav, HOD and Prof. Dr. O. P. Haldar, Dean have discussed the overview of the academic preparation for the MBA-I year and given insights of MBA-II year which was already started. SIP completion progress was also discussed in the meeting.

Resolution: It was unanimously resolved that syllabus completion, SIP completion, Internal Examination will be conducted within due period aligning with SPPU schedule.

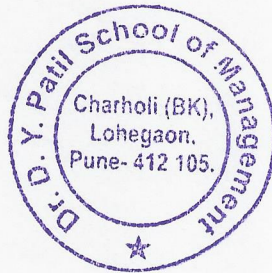
Further, it was confirmed that there was not any other point for discussion.

The meeting was ended with vote of thanks by Dr. E. B. Khedkar Sir, Chairman, IQAC.

Next Meeting: The date and the agenda for the next meeting will be decided and communicated through a separate notice.

Verified By:

Prof. (Dr.) Ganesh Lande
Coordinator
IQAC Committee



Approved By:

Prof. (Dr.) E. B. Khedkar
Chairman
IQAC Committee



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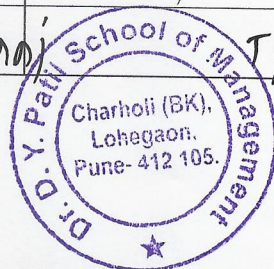
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ATTENDANCE of the IQAC Meeting

Sr. No.	Name of the Member	Designation	Signature
1	Dr. Eknath B. Khedkar	Chairperson	
2	Dr. Shreekala Bachhav	Member - Teaching	
3	Prof. Sheetal Jalgaonkar	Member - Teaching	
4	Prof. Ashutosh Khedkar	Member - Teaching	
5	Prof. Rajendra Payal	Member - Teaching	
6	Prof. Amandeep Saini	Member - Teaching	
7	Dr. O. P. Haldar	Member - Teaching	
8	Dr. Chetan Khedkar	Member - Teaching	
9	Dr. Sushant Patil	Member- Management	
10	Mr. Ganesh Khedkar	Member - Administrative Officer (OS)	
11	Mr. Santosh Padale	Nominee - Local Society	
12	Ms. Akshada Kalamkar	Nominee - Student	
13	Mr. Raksha Mishra	Nominee Alumni	
14	Mr. Kuldeep Patil	Nominee - Employer	- ABSENT -
15	Mrs. Neha Shirole	Nominee - Industrialist	- ABSENT -
16	Mrs. Rutuja Pawar	Nominee - Stakeholders	
17	Dr. Ganesh Lande	IQAC Coordinator	
18	Dr. Amol Godge	CEO	
19	Dr. Chetan Sawade	Faculty Member	
20	Dr. Sumit Benkar	Faculty Member	
21	Hrishikesh Kulkarni	TPO	





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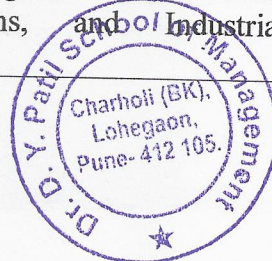
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Action Taken Report of IQAC Meeting Held on 09th September 2024

Sr. No.	Agenda	Discussion	Action Taken
1	To read and confirm the Minutes of Meeting of the previous meeting.	The minutes of the previous meeting held on 20th June 2024 were read by the IQAC Coordinator. After review, the minutes were confirmed without any amendments.	No Action Required
2	To take review of admission status for the academic year 2024-25.	Prof. (Dr.) E. B. Khedkar raised the point about the admission for the 2024-25 academic year. Prof. Rajendra Payal presented statistics. Instructions given to complete the remaining admission procedures.	The admission process for MBA-I year was directed to be completed as per government procedures and guidelines.
3	To discuss on different academic, extension & outreach and extra-curricular activities.	Dr. Ganesh Lande proposed organizing various activities for the academic year. Inputs were received from faculty. Responsibilities for activities were allocated.	Activities are organized as per the responsibilities assigned in the academic calendar.
4	To take review of NAAC Work and Peer Team Visit preparation.	Dr. Ganesh Lande raised the review of NAAC work. Chairman suggested being prepared for the Peer Team Visit and provided instructions for its smooth conduct.	All faculty members and non-teaching staff to completed their respective work for the NAAC Peer Team Visit.
5	To review research centre activities and progress.	Dr. Chetan Khedkar presented PhD centre progress and next year's admission process. Focus on publications and six-monthly progress reports per SPPU guidelines.	Progress reports of students are conducted on 17 December 2024 and all respective documentation completed. Faculty and students encouraged to publish research papers. PhD Admission processes to follow SPPU guidelines.
6	To discuss on placement initiatives and strategies.	Prof. Hrishikesh Kulkarni presented placement statistics and initiatives for the year, including Job Fair, Training Programs, and Industrial Visits.	Training and Placement Department organized in Campus Interviews. Industrial Visit is planned in the month of March 2025.



7	To discuss the infrastructure requirements and upgrading.	Prof. Sheetal Jalgaonkar raised the need for infrastructure improvements. Key areas: smart classrooms, lab equipment, and internet connectivity.	Infrastructure development in Process. Smart Boards purchased, Wi-Fi connectivity improved.
8	Any other point with permission of chair.	Discussion on academic preparation for MBA-I, progress of MBA-II, and SIP completion.	Syllabus and SIP completion, along with Internal Examinations, conducted within the due period, aligning with SPPU schedule.

Noted

Sheetal

Prof. (Dr.) E. B. Khedkar
Chairman
IQAC Committee

