



Dr D Y Patil Educational Enterprises Charitable Trust's

Dr D Y PATIL SCHOOL OF MANAGEMENT

(Approved by AICTE, New Delhi Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

AISHE Code: C-48357

DTE Code: MB6189

SPPU PUN Code: IMMP015810

(Accredited by NAAC)

Date: 12/02/2024

NOTICE

IQAC Meeting

This is to inform to all members that the meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled as follows:

Date: 05th March, 2024

Time: 11.30am

Venue: E-Classroom

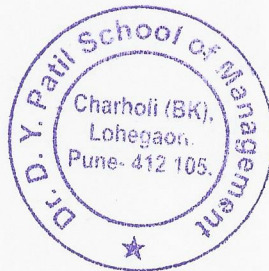
Chairman: Dr. E. B. Khedkar

Agenda of the Meeting

1. To review and confirm the Minutes of Meeting of the Previous meeting.
2. To discuss on preparation and submission of IIQA and SSR for the Cycle 2.
3. To discuss on Examination Planning, Allocation of SIP Guides, Internal Marks and conducting Internal and External Examination.
4. To discuss on organizing Cultural Programme "Aarohan".
5. To discuss on organizing Farewell Programme "Shubhamastu".
6. To discuss on Admission Process for the academic year 2024-25.
7. Any other point with permission of chair.

You are requested to kindly make it convenient to attend the meeting.

Dr. Ganesh Lande
Coordinator
IQAC Committee



Prof. (Dr.) E. B. Khedkar
Chairman
IQAC Committee



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RefNo.: DYPSON/NAAC/IQAC/2023-24

Date: 05/03/2024

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

The Meeting of the IQAC Committee members of NAAC was held on 05th March 2024 at 11.30am at the E - Classroom, D Y Patil School of Management.

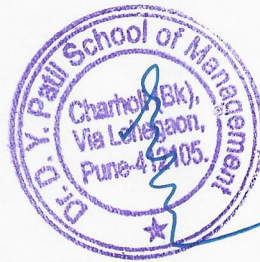
Following members were present:

1. Dr. E. B. Khedkar
2. Dr. O. P. Haldar
3. Dr. Shreekala Bachhav
4. Dr. Chetan Khedkar
5. Prof. Sheetal Jalgaonkar
6. Prof. Ashutosh Khedkar
7. Prof. Amandeep Saini
8. Prof. Rajendra Payal
9. Dr. Sushant Patil
10. Mr. Ganesh Khedkar
11. Mr. Santosh Padale
12. Ms. Akshada Kalamkar
13. Mrs. Rutuja Pawar
14. Dr. Ganesh Lande

Other Invitees present:

1. Prof. Amol Godge, College Examination Officer
2. Mr. Hrishikesh Kulkarni, Training and Placement Officer

Dr. E. B. Khedkar Sir expressed warm welcome to all the IQAC Committee members for attending the meeting and the proceedings were started.





Following points were discussed as per the meeting agenda:

1. **Agenda 1:** To review and confirm the Minutes of Meeting of the Previous meeting.

Discussion: The minutes of the previous meeting held on 19th December 2024 were read by the IQAC Coordinator. It was reviewed and confirmed without any amendments.

Resolution: The minutes of the previous meeting conducted were approved.

2. **Agenda 2:** To discuss on preparation and submission of IIQA and SSR for the Cycle 2.

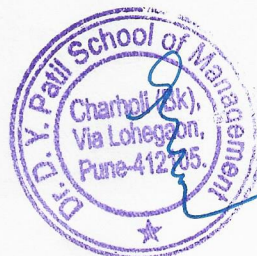
Discussion: Dr. Ganesh Lande, IQAC Coordinator has raised the point of preparation and submission of IIQA and SSR for the Cycle 2. Dr. E. B. Khedkar Sir, Chairman, IQAC has given suggestions and directives to proceed for the IIQA and SSR preparation and submission. Allotment of NAAC work as per criteria was also discussed and instructed to complete the work as per guidelines in the NAAC Manual, SOP.

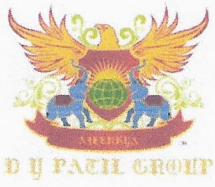
Resolution: It was decided that the IIQA and SSR for the cycle 2 to be prepared and submitted as per guidelines. Dr. Ganesh Lande, IQAC Coordinator will to procedure till submission.

3. **Agenda 3:** To discuss on Examination Planning, Allocation of SIP Guides, Internal Marks and conducting Internal and External Examination.

Discussion: Discussion was held on Examination Planning, Allocation of SIP Guides, Internal Marks and conducting Internal and External Examination. Dr. Amol Godge, College Examination Officer has explained the schedule and examination conduction process to all the committee members. Dr. E. B. Khedkar Sir, Chairman instructed about following all the rules and regulations provided by SPPU for smooth conduction of examination. Further he also stated about submission of internal marks on SPPU portal in due time is necessary.

Resolution: Decision was taken as Prof. Amol Godge, CEO will monitor the whole examination process as per SPPU guidelines as well as Internal Marks submission and Dr. O. P. Haldar, Dean will allocate the SIP guides to the students.





4. Agenda 4: To discuss on organizing Cultural Programme "Aarohan".

Discussion: IQAC Coordinator Dr. Ganesh Lande raised the point, and it was discussed in the meeting that Cultural Programme "Aarohan" will be organized. Dr. Shreekala Bachhav will be Incharge of the programme. Further Dr. E. B. Khedkar sir, Chairman has guided on the organization, participation of students, faculty members and coordinators will perform their respective tasks for the successful event.

Resolution: It was decided that Dr. Shreekala Bachhav, HOD will do the planning for Cultural Programme and will also ensure the conduction of programme with the help of cultural programme committee.

5. Agenda 5: To discuss about organizing the Farewell Programme "Shubhamastu".

Discussion: Dr. O. P. Haldar raised the point of Farewell Programme for outgoing batch. Accordingly, discussion was held on organizing a farewell programme.

Resolution: It was decided that Dr. Shreekala Bachhav, HOD will do the planning for Farewell Programme with the help of cultural programme committee.

6. Agenda 6: To discuss on Admission Process for the academic year 2024-25.

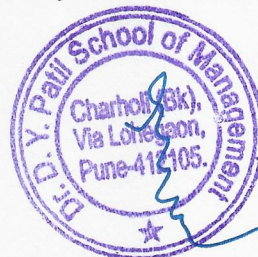
Discussion: It was discussed in the meeting that all faculty members have to understand the Admission Process for the Academic Year 2024-25. It was stated by the Chairman Dr E. B. Khedkar sir that faculty members must know about all documentation for the admission of the student as well as online process of admission portal.

Resolution: It was decided that Prof. Rajendra Payal along with other faculty members will handle the Admission Procedure for the Academic Year 2024-25.

7. Agenda 7: Any other point with permission of chair.

Discussion: It was asked by the chairman about any other point for discussion. It was confirmed that there was not any point for further discussion.

The meeting was ended with vote of thanks by Dr. E. B. Khedkar Sir, Chairman, IQAC.





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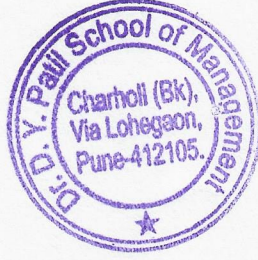
Next Meeting: The date and the agenda for the next meeting will be decided and communicated through a separate notice.

Verified By:

Prof. (Dr.) Ganesh Lande
Coordinator
IQAC Committee

Approved By:

Prof. (Dr.) E. B. Khedkar
Chairman
IQAC Committee





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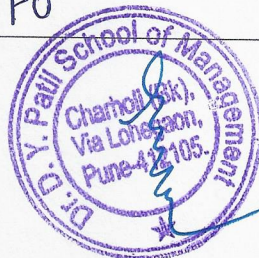
(Accredited by NAAC)

Date: 05/03/2024

ATTENDANCE

IQAC Meeting

Sr. No.	Name of the Member	Designation	Signature
1	Dr. Eknath B. Khedkar	Chairperson	
2	Dr. Shreekala Bachhav	Member - Teaching	
3	Prof. Sheetal Jalgaonkar	Member - Teaching	
4	Prof. Ashutosh Khedkar	Member - Teaching	
5	Prof. Rajendra Payal	Member - Teaching	
6	Prof. Amandeep Saini	Member - Teaching	
7	Dr. O. P. Haldar	Member - Teaching	
8	Dr. Chetan Khedkar	Member - Teaching	
9	Dr. Sushant Patil	Member- Management	
10	Mr. Ganesh Khedkar	Member - Administrative Officer (OS)	
11	Mr. Santosh Padale	Nominee - Local Society	
12	Ms. Akshada Kalamkar	Nominee - Student	
13	Mr. Raksha Mishra	Nominee Alumni	
14	Mr. Kuldeep Patil	Nominee - Employer	
15	Mrs. Neha Shirole	Nominee - Industrialist	Absent
16	Mrs. Rutuja Pawar	Nominee - Stakeholders	
17	Dr. Ganesh Lande	IQAC Coordinator	
18.	Dr. Amol Godge	CEO	
19.	Hrishiresh Kulkarni	TPD	





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Action Taken Report of IQAC Meeting Held on 05th March 2024

1. IIQA prepared and submitted on 03rd May 2024. IIQA Approved on 10th May 2024. SSR data uploading and documentation work in progress.
2. Internal Examinations scheduled and conducted. Preparations for university examinations completed by exam committee. Internal Marks updated on the SPPU portal within due time.
3. SIP guides are allotted as per specialization and same was communicated to the students.
4. Cultural Programme "Aarohan 2024" was successfully organized on 21st March 2024 with various days celebration such as Traditional Day, Bollywood Day etc.
5. Farewell Programme "Shubhamastu" was successfully organized for outgoing batch 2022-24 on 30th April 2024.
6. Faculty members have understood the Admission Process for the Academic Year 2024-25 with all documentation and online procedures. Prof. Rajendra Payal has stated all the important points to all the faculty members.

Noted

E. B. Khedkar

Prof. (Dr.) E. B. Khedkar
Chairman
IQAC Committee

