



Dr D Y Patil Educational Enterprises Charitable Trust's

Dr D Y PATIL SCHOOL OF MANAGEMENT

(Approved by AICTE, New Delhi Recognized by Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University)

AISHE Code: C-48357

DTE Code: MB6189

SPPU PUN Code: IMMP015810

(Accredited by NAAC)

Date: 10/05/2024

NOTICE

IQAC Meeting

This is to inform to all members that the meeting of the Internal Quality Assurance Cell (IQAC) has been scheduled as follows:

Date: 20th June, 2024

Time: 1.00pm

Venue: IQAC Room

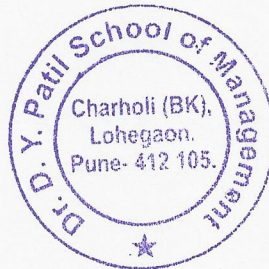
Chairman: Dr. E. B. Khedkar

Agenda of the Meeting

1. To read and confirm the Minutes of Meeting of the Previous meeting.
2. To discuss academic planning for the academic year 2024-25.
3. To discuss on Admission Process as per AICTE schedule for the academic year 2024-25.
4. To review and submit the NAAC SSR/DVV.
5. To conduct a review of research centre work.
6. To organize the extension and outreach activities.
7. To plan and celebrate the various days during the next semester.
8. Any other point with permission of chair.

You are requested to kindly make it convenient to attend the meeting.

Dr. Ganesh Lande
Coordinator
IQAC Committee



Prof. (Dr.) E. B. Khedkar
Chairman
IQAC Committee



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Ref No.: DYPSON/NAAC/IQAC/2023-24

Date: 21/06/2024

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

The Meeting of the IQAC Committee members of NAAC was held on 20th June 2024 at 1.00pm in the IQAC Room, Dr D Y Patil School of Management.

Following members were present:

1. Dr. E. B. Khedkar
2. Dr. O. P. Haldar
3. Dr. Shreekala Bachhav
4. Dr. Chetan Khedkar
5. Prof. Sheetal Jalgaonkar
6. Prof. Ashutosh Khedkar
7. Prof. Amandeep Saini
8. Prof. Rajendra Payal
9. Dr. Sushant Patil
10. Mr. Ganesh Khedkar
11. Mr. Santosh Padale
12. Ms. Akshada Kalamkar
13. Mrs. Rutuja Pawar
14. Dr. Ganesh Lande
15. Mr. Kuldip Patil

Other Invitees present:

1. Prof. Amol Godge, College Examination Officer
2. Mr. Hrishikesh Kulkarni, Training and Placement Officer
3. Dr. Sumit Bankar
4. Dr. Chetan Sarawade

Dr. E. B. Khedkar Sir expressed warm welcome to all the IQAC Committee members for attending the meeting and the proceedings were started.





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Following points were discussed as per the meeting agenda:

1. Agenda 1: To read and confirm the Minutes of Meeting of the Previous meeting.

Discussion: The minutes of the previous meeting held on 05th March 2024 were read by the IQAC Coordinator. After review, the minutes were confirmed without any amendments.

Resolution: The minutes of the previous meeting were approved.

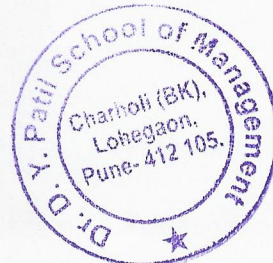
2. Agenda 2: To discuss the academic planning for the academic year 2024-25.

Discussion: Dr. Ganesh Lande, IQAC Coordinator has raised the point of academic planning for the academic year 2024-25. Prof. (Dr.) O. P. Halar and Dr. Shreekala Bachhav, HOD have raised the points regarding academic planning such as Academic Calendar, Subject Allocation, SIP Guidance and Status of Completion, Timetable for MBA-II Year and other related points. All points were discussed with the committee members and Prof. (Dr.) E. B. Khedkar Sir, Chairman, IQAC has given suggestions and directives for implementation of the planning. MBA I Year subject allocation will be done after implementing new revised syllabus on SPPU portal.

Resolution: It was decided that the Academic Calendar will be prepared by considering SPPU Academic Calendar, Tentative Examination Timetable, IIC suggested activities. Timetable for MBA II year will be prepared. SIP completion review will be taken. It was also decided that the MBA I Year subject allocation and timetable will be prepared after the publication of revised syllabus on SPPU Portal.

3. Agenda 3: To discuss on Admission Process as per AICTE schedule for the academic year 2024-25.

Discussion: Chairman Dr. E. B. Khedkar has raised the point of the admission for academic year 2024-25. As the intake capacity of the institute is 180 (excluding EWS and TFWS seats), he has guided for the admission process. Prof. Rajendra Payal has given the responsibility to make the necessary arrangements along with admin department for the





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smooth admission process at the institute. Dr. O. P. Haldar, Dean Academics and Dr. Shreekala Bachhav, HoD will also look after the arrangements as required.

Resolution: It was decided that Prof. Rajendra Payal will make the necessary arrangements for admission process. Along with Dean and HoD, all other faculty members will support for the admission process work.

4. Agenda 4: To review and submit the NAAC SSR/DVV.

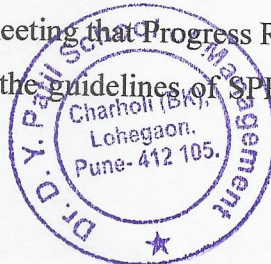
Discussion: Dr. Ganesh Lande, IQAC Coordinator has raised the point of submission of NAAC Cycle 2 SSR in time. Dr. E. B. Khedkar, Chariman has also suggested that the timely submission of NAAC SSR and DVV is very important. Accordingly, instructions have given for the committee to discuss and finalize the SSR. All faculty members have supported throughout the NAAC Cycle 2 work. Concerns were raised about ensuring that all required documentation is aligned with NAAC guidelines to avoid discrepancies during the DVV process. The Institutional Coordinator provided a brief on the final checklist and the readiness of supporting documents to be uploaded on the NAAC portal.

Resolution: It was decided that finalized SSR will be submitted in due time. The IQAC Coordinator will oversee the submission process and ensure that all required documents will be uploaded on the portal successfully. All members agreed to reconvene post submission to review any feedback from NAAC and plan for the next steps for accreditation process.

5. Agenda 5: To conduct a review of research centre work.

Discussion: Dr. Chetan Khedkar, PhD Research Centre Head has raised the point of review of research centre work. He has presented a status of PhD centre with regard to progress of the students and admission for the next academic year. The committee discussed the ongoing work at the research centre focusing on the publications. Chairman has suggested to conduct the six-monthly progress reports as per guidelines from the SPPU and timely submission to the SPPU.

Resolution: It was decided in the meeting that Progress Reports of the students will be conducted on time. Also to follow the guidelines of SPPU for the admission of PhD students.





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6. Agenda 6: To organize the extension and outreach activities.

Discussion: Dr. Ganesh Lande, IQAC Coordinator has put the point for discussion. It was discussed by the committee to organize various extension and outreach activities in the academic year 2024-25.

Resolution: Dr. Amandeep Saini and Prof. Varsha Pandya will plan and coordinate the activities for academic year 2024-25.

7. Agenda 7: To plan and celebrate the various days during the next semester.

Discussion: Discussion was held in the meeting on celebration of various commemorative days in the institute. Prof. Ashutosh Khedkar discussed the upcoming days with respect to this point. Chairman has provided the suggestions on the point and responsibility of the same was given to Prof. Ashutosh Khedkar.

Resolution: It was decided in the meeting that various commemorative days were celebrated in the institute. Prof. Ashutosh Khedkar will plan the activities along with IQAC coordinator and get it sanctioned Director sir.

8. Agenda 7: Any other point with permission of chair.

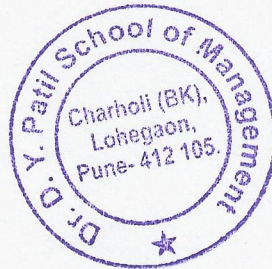
Discussion: It was asked by the chairman about any other point for discussion. It was confirmed that there was not any point for further discussion.

The meeting was ended with vote of thanks by Dr. E. B. Khedkar Sir, Chairman, IQAC.

Next Meeting: The date and the agenda for the next meeting will be decided and communicated through a separate notice.

Verified By:

Prof. (Dr.) Ganesh Lande
Coordinator
IQAC Committee



Approved By:

Prof. (Dr.) E. B. Khedkar
Chairman
IQAC Committee



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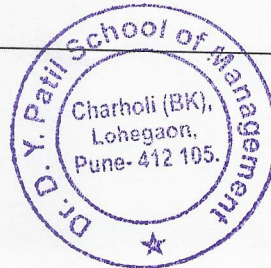
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Date: 20/06/2024

ATTENDANCE of the IQAC Meeting

Sr. No.	Name of the Member	Designation	Signature
1	Dr. Eknath B. Khedkar	Chairperson	
2	Dr. Shreekala Bachhav	Member - Teaching	
3	Prof. Sheetal Jalgaonkar	Member - Teaching	
4	Prof. Ashutosh Khedkar	Member - Teaching	
5	Prof. Rajendra Payal	Member - Teaching	
6	Prof. Amandeep Saini Dr.	Member - Teaching	
7	Dr. O. P. Halder	Member - Teaching	
8	Dr. Chetan Khedkar	Member - Teaching	
9	Dr. Sushant Patil	Member- Management	
10	Mr. Ganesh Khedkar	Member - Administrative Officer (OS)	
11	Mr. Santosh Padale	Nominee - Local Society	
12	Ms. Akshada Kalamkar	Nominee - Student	
13	Mr. Raksha Mishra	Nominee Alumni	Absent
14	Mr. Kuldeep Patil	Nominee - Employer	
15	Mrs. Neha Shirole	Nominee - Industrialist	Absent
16	Mrs. Rutuja Pawar	Nominee - Stakeholders	
17	Dr. Ganesh Lande	IQAC Coordinator	
18.	Dr. Chetan Sawade	Faculty	
19.	Dr. Sumit Benker	Faculty	
20	Hrishikesh Isulkarni	TPO	





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Action Taken Report of IQAC Meeting Held on 20th June 2024

1. Following actions were taken as per meeting held on 20/06/2024, Agenda 2 discussion and resolution.
 - i. Academic Calendar was prepared by considering SPPU Academic Calendar, Tentative Examination Timetable, IIC suggested activities.
 - ii. Timetable for MBA II year was prepared and finalized.
 - iii. SIP completion review was taken, and students were instructed to submit the reports for internal evaluation purpose.
 - iv. MBA-I year Semester I subject allocation was completed and accordingly timetable was also finalized according to SPPU revised syllabus 2024.
2. Prof. Rajendra Payal has made necessary arrangements for the CAP 2024 Round I, Round II and Round III and all other faculty members have supported to him to carry out the process smoothly and completed the admission process as per guidelines and schedule of AICTE.
3. Final SSR for Cycle 2 was submitted on 5th July 2024 with all required documentation. DVV submitted on 29th July 2024 with all the required updates and documentation.
4. Six Monthly Progress Report Presentation of PhD students were submitted to SPPU through online by the respective students from their PhD tracking system.
5. Various extension and outreach activities were planned by Dr. Amandeep Saini and Prof. Varsha Pandya.
6. Following Days were celebrated in the institute.
 - i. Independence Day was celebrated at the campus on 15th August 2024.
 - ii. Librarians Day was celebrated on 12th August 2024.
 - iii. Teacher's Day was celebrated on 5th September 2024.

Reports of the activities were prepared and submitted at IQAC.

Noted
Christina

Prof. (Dr.) E. B. Khedkar
Chairman
IQAC Committee

