



Dr D Y Patil Educational Enterprises Charitable Trust's

Dr D Y Patil Technical Campus

Dr D Y Patil School of Management/MCA

D Y Patil Knowledge City, Charholi (Bk.) via Lohgaon, Pune-412 105

Library

Date: 29/04/2022

KOHA Library Workshop for Library Staff- Report

Academic Year: 2022-23

Name of the Event: KOHA Library Workshop

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|-------------------|--|
| Date and Time | Wednesday, 28 th April, 2022, 2.00 to 5.30pm |
| Event Venue | E-Class - Dr. D Y Patil School of Management |
| Name of the Guest | Mr. Anil Autade –Training Manager -KOHA |
| Organized by | Library -Dr. D Y Patil School of Management and Dr. D Y Patil School of MCA |



Thanks

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Chandhika Rajan Gaikwad
Librarian
Dr. D Y Patil School of Management
Lohaguan, Pune

E. B. Khedkar

Dr. E. B. Khedkar
Director
Dr. D Y Patil School of Management/MCA
Lohaguan, Pune

KOHA Library Workshop Summary:

- The program was inaugurated by Prof. Charushila Gaikwad on behalf of Dr. E B Khedkar- Vice President of ADYPU Group & Director of Dr. D Y Patil School of Management and MCA.
- Prof. Charushila Gaikwad Introduced and Felicitated to the Guest Mr. Anil Autade KOHA Training Manager.
- Mr. Anil Autade has explained what KOHA Library Software is and introduced Included Modules in the Software.
- He has explained How to search books from Basic Search to Advanced Search in Details. - Author wise, Title wise, Publisher Wise, Keyword Wise and even ISBN wise.
- He has taught us how to Search OPAC through Your Mobile phone outside the Campus. Provided Separate IP address for the Remote Access.
- He has Explained Circulation and Cataloging Module in Details. How to Add and Edit Book Records.
- He has also Explained How to find and Download various type of Reports. e.g. Accession Register Report, Membership Details, Check in and Check out Reports and many more related to Cataloguing.
- Mr. Anil Autade explained all important Modules of the Library Software very neatly with easy to understand all the participants.
- Library Staff has asked their Queries – Mr. Anil Autade was solved all Queries and Doubt of the Library Staff.
- The Overall Session was very Informative and Useful to the Library Staff.

Following is Some Photos of the Workshop